

**CONFIDENTIAL**

PSG/AID-406/68

T63  
Comments**ATTACHMENT B**

Please complete this attachment and return to MSS/AID/PSG, Attention  
 [ ] room 6N 222, by 18 December 1968.

25X1

I. Please place an X in the appropriate columns.

|           | <u>Presently<br/>Useful</u> | <u>No Present<br/>Need</u> | <u>Would Like<br/>To Receive</u> | <u>Did Not Know<br/>Report Existed</u> |
|-----------|-----------------------------|----------------------------|----------------------------------|--|
| 002       | No                          |                            | YES                              | ✓                                      |
| 004       | No                          | ✓                          |                                  | ✓                                      |
| 005       | No                          | ✓                          |                                  | ✓                                      |
| 006       | No                          | ✓                          |                                  | ✓                                      |
| 007       | No                          | ✓                          |                                  | ✓                                      |
| 008       | No                          | ✓                          |                                  | ✓                                      |
| 011       | No                          | ✓                          |                                  | ✓                                      |
| 013       | No                          | ✓                          |                                  | ✓                                      |
| Option 1  | No                          | ✓                          |                                  | ✓                                      |
| Option 2  | No                          | ✓                          |                                  | ✓                                      |
| Option 3  | No                          | ✓                          |                                  | ✓                                      |
| Option 4  | No                          | ✓                          |                                  | ✓                                      |
| Option 5  | No                          | ✓                          |                                  | ✓                                      |
| Option 6  | No                          | ✓                          |                                  | ✓                                      |
| Option 7  | No                          | ✓                          |                                  | ✓                                      |
| Option 10 | No                          | ✓                          |                                  | ✓                                      |
| Option 11 | No                          | ✓                          |                                  | ✓                                      |

II. In addition to the reports listed above, I would like to receive these weekly/monthly reports (describe in detail):

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## ATTACHMENT B (CONTINUED)

## III. General comments concerning the MIS:

The negative reaction herein is related basically to the fact that this Branch is small in numbers and does not have the manpower resources to analyze and apply the data for gainful, internal advantage.

From a general viewpoint, it is my opinion that most personnel find the MIS to be unrealistically complex to them as individuals. Project titles and activity codes seem to relate more to narrow, organizational interests at minute levels than to broad, functional subjects applicable across the board to all. To those who seek to be conscientious and factual in completing weekly time sheets, the task is onerous. More often than not, I feel the information reported is less factual than an easy way out. I think the system greatly needs simplification.

## IV. Please indicate the following:

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Component (group, division, branch, or staff) - TSSG/APSD/OAB

Component code (as recorded on time sheets) - T-63

Room number (mail address) - 2N414

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